



6 May 2022

Dear Parent/Carer,

We are pleased to inform you that the Creative Design Faculty have managed to secure 46 student places to visit Harry Potter World on Friday 15<sup>th</sup> July. Unfortunately, we cannot get enough tickets to take the whole year group but felt it was an opportunity we could not miss.

During the summer term all Year 7 students will be doing a project based around Harry Potter which will include music, drama and production aspects; however the trip is not a compulsory part of the curriculum. During the visit the students will have a 3.5 hour tour. They will have the opportunity to see the set, costumes, props, special effects and how the creatures are brought to life in the films.

Travel will be by coach and shall depart from Stafford Manor High School at 8am on Friday 15<sup>th</sup> July and aim to be back to school by 6:30pm. Students will need a packed lunch and snacks as well as a drink of water or juice. No cans or glass bottles please.

The school likes to reward students whose behaviour and attitude to learning in and around the school is exemplary all of the time. Although this trip is not linked directly to rewards we would like to remind students that poor behaviour in school could result in your child losing their place on their trip.

Students do not need to wear school uniform but should wear appropriate clothing, similar to what they might wear on a non-uniform day. Comfortable shoes should be worn too as there is considerable amount of walking involved. Students can take some money for the gift shop if they wish, but any money taken will be the responsibility of the pupils on the visit.

The school is subsidising the visit but we do still ask for a voluntary contribution of £30 towards the total cost of the trip, which includes the entrance fee, transport and insurance.

A £15 deposit will need to be made to secure the place. To make it fair for everyone, Parent Pay will open up for deposits on **Friday 13<sup>th</sup> May at 9.30am** and places will be issued on a first come first served basis. If required, a waiting list will be kept should any pupils not be able to take up their place on the visit. The remaining balance of £15 will need to be paid by **Friday 10<sup>th</sup> June**. Please note we are a cashless school so all payments should be made using Parent Pay.

If your child receives free school meals we may be able to support the cost of the visit or discuss the possibility of an alternative payment plan. If this is something that would help you, please contact Mrs Whitehouse by Wednesday 11<sup>th</sup> May before the initial deposits are required. If you have any general questions regarding the trip please contact Mrs Mandley on [e.mandley@smhs.staffs.sch.uk](mailto:e.mandley@smhs.staffs.sch.uk)

Yours sincerely

Mrs E. Mandley  
Faculty Leader for Creative Design/Transition co-ordinator

**Headteacher:**  
**Mr R Lycett**