



# Stafford Manor High School

Enc 2

**Full Board Meeting**  
Thursday 22<sup>nd</sup> March 2018, 5.15pm, Stafford Room

## Minutes Confidential Appendix

All governor questions are identified thus:

 ***Questions in bold italic.***

**Actions are highlighted on electronic copies in yellow.**

### Item 1

#### **KD left the meeting at 5.37pm**

The recommendation by the Finance & Staffing Committee in the light of current budget constraints was to leave the Senior Staffing Structure as it currently is at four; Headteacher, Deputy Headteacher, Behaviour, Safety and Partnership Director and Director of Business and Finance. This would avoid possible redundancy and advertising costs. Tim Moss of the Local Authority was consulted and confirmed that providing a suitable internal candidate could be appointed and the FGB agreed this, there was no legal requirement to offer the post externally. Middle leaders are currently carrying out some Senior Leadership responsibilities and are receiving Teaching and Learning Responsibility (TLR's) remuneration for this.

It was confirmed that KD has proven to be a suitable candidate for the post of Deputy Headteacher, the Board unanimously agreed that he be appointed with immediate effect.

The Board acknowledge that Middle Leaders were under pressure as a result of the reduction in the SLT. The structure would be reviewed and monitored.

**KD re-joined the meeting at 5.37pm.** He was informed of the decision taken and was happy to accept the position of permanent Deputy Headteacher.

DP has requested flexible retirement, meaning a reduction in her contract to two days a week. She would retain responsibility for the Finance elements of her job, with other responsibilities distributed to current staff. Further information is required to move this forward; findings will be presented to the Finance & Staffing Committee.

Signed  
Chair of Board of Governors

Date 5<sup>th</sup> July 2018