



## **Headteacher update 12.10.22**

Dear Parents/Carers,

I am delighted to be able to give you the following update on the first half term of this academic year.

### **A great start to the new term!**

We have experienced a very positive start to the new term, and I have been extremely impressed with the warm welcome staff and students have given me. The way they have responded to new ideas and the opportunity to work together to improve systems and the quality of education to the students we serve has been excellent.

We are having lots of positive impact with our students, and this has been reflected in improved attendance and punctuality, improved behaviour and lots of positive comments from students and families about the difference we are making and about how calm and purposeful our school is.

### **Open Evening Tuesday 27 September**

It was wonderful to see so many families attending our Open Evening this year. All members of staff and a wide range of students were involved in hosting Year 6 students and their families. The evening was a tremendous success and we had lots of positive comments from parents.

100% of prospective parents stated that they felt Stafford Manor High School could provide their children with the necessary support and challenge. In addition, 97% of them would recommend the school to a friend.

### **Developing shared expectations of behaviour**

Good behaviour and clear values about how we want students to behave is central to a good education and provides us with the platform from which to create a culture which promotes positive respectful relationships across the school community and a safe, orderly and inclusive learning environment.

Please be reminded of 'The 4Rs' at SMHS on page 2 of this letter. At present we have 90% of students without any behaviour sanctions at all and this shows that the vast majority of our students are meeting our expectations and behaving in a respectful and responsible way that allows a calm, purposeful teaching and learning to take place.

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**Mr R Adams**

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## Stafford Manor High School - 4 Rs

| Ready  | Respectful   | Responsible   | Resilient   |
|--|--|---|---|
| <b>Ready</b> and equipped to learn, progress and achieve       | <b>Respect</b> for all our community both within and out of school | <b>Responsible</b> for your own and others' learning and managing your own emotions | <b>Resilient</b> so that you can stay focussed on getting your work done no matter what the distraction |
| <b>Ready</b> to seize any opportunities that come your way     | <b>Respect</b> for the environment we share both inside and out.   | <b>Responsible</b> for your attitude to learning and school life in general         | <b>Resilient</b> to recover from setbacks in order to get yourself back on track                        |
| <b>Ready</b> for school and punctual to lessons and tutor time | <b>Respect</b> yourself and try to be the best version of you      | <b>Responsible</b> for your choices and behaviour to others in our school           | <b>Resilient</b> for your future happiness and success no matter what barriers you face                 |

## Stafford Manor High School - 4 Rs

I can achieve and model the 4Rs by...

| Ready                 | Respectful               | Responsible           | Resilient                 |
|-----------------------|--------------------------|-----------------------|---------------------------|
| Attending every day   | Using good manners       | Being accountable     | Staying on task           |
| Being on time         | Listening to my teacher  | Knowing my role       | Not giving up             |
| Wearing full uniform  | Respecting myself        | Meeting deadlines     | Avoiding distractions     |
| Bringing my equipment | Showing others respect   | Not blaming others    | Coping with set backs     |
| Completing homework   | Allowing others to learn | Managing my behaviour | Being comfortable to FAIL |
| Lining up quietly     | Being calm               | Doing my best work    | Overcoming difficulties   |

## **Reminders about uniform standards**

As you will be aware, the school uniform guidance is there to ensure that we maintain consistency in the way we present ourselves at school. Wearing the correct uniform symbolises students' readiness to learn and also that they sign up to the culture and ethos of the school. Students are expected to meet the guidelines around uniform, and I would ask that you ensure that your child wears the correct uniform please. Our uniform is affordable, flexible and meets the latest government guidelines. Sanctions for poor uniform are outlined in the rewards and sanctions policy and a full list of uniform can be found on our website here: [Stafford Manor High School Uniform](#)

### **A general reminder about uniform is shown below:**

- Hoodies are not allowed to be worn in school and must be taken off before entering the building.
- Students need to wear all black sensible footwear.
- Trousers need to be black matt material, front fastening with a zip,
- Jeans will not be allowed.
- No caps or hats are to be worn in school.

### **How can students achieve the 4Rs?**

I have outlined examples of how students at SMHS can achieve the 4Rs. These will be displayed around school and in tutor rooms to give students helpful reminders about what good behaviours looks like. You may wish to talk about these and remind your child of our expectations.

### **Use of mobile phones – Important changes to expectations**

Like many schools, we have decided to move to a '**no mobile phone school**'. This will begin from when we arrive back from October half term.

We have decided to take this decision to ensure that we can provide more opportunities for face-to-face conversations and better engagement between young people, to reduce instances where students are being distracted and not focused, to promote better mental health through reducing the online information students are exposed to in the day and also to remove opportunities for inappropriate online behaviour during the school day.

### **That means that our expectations for mobile phone use from Monday 31 October are as follows:**

- From Monday 31 October 2022, Stafford Manor High School will be a no mobile phone school.
- This means that students must not have a mobile phone out anywhere on site, under any circumstances, including at social times. Once they enter the school gates, students must turn mobile phones off and keep them out of site please.
- We understand that many parents will want to be able to make contact with their children on the way to and from school. For that reason, it is completely acceptable for students to carry mobile phones – we just don't want to see them, at all whilst they are here with us during the school day.

**Put simply: If we see a student’s mobile phone whilst on site, we will confiscate it and hold this in the main office for students to collect at the end of the day.**

If students refuse to hand their mobile phone in, we will use the behaviour sanctions system to apply sanctions for poor student behaviour. A copy of the consequence stages are shown again below.

## Behaviour Consequence System

| 2022 to 2023   | Incident   | Action   | Consequence   |
|--|--|--|---|
| 1  | A behaviour issue is identified.   | In class discussion and advice between the teacher & student. Opportunity for students to use their time out card. | Opportunity for behaviour improvement.  |
| 2  | Teacher formal warning.  | Persistent behaviour- students reflects outside class 3 to 5 minutes– teacher re integrates after advice.          | Final warning - student name is on the board.   |
| 3  | Teacher sanction.  | Persistent behaviour continues.  | <b>Same day 30 minute afterschool detention.</b><br>Log behaviour on SIMS.  |
| 4  | Faculty intervention.  | Continued issues with behaviour - student removed to HOF.  | Student will move to a specified cool off area either in / near HOF class.<br><b>Same day 60 minute faculty detention.</b>  |
| 5  | Behaviour team Intervention.   | Behaviour persists in the faculty with HOF with the student to give extra guidance.                                | Student will be removed to the Turnaround facility and remain for the remainder of the day - 5 lessons to be completed which will include the following day.<br><b>Same day afterschool detention 60 minutes.</b> |
| 6  | Failure to satisfactorily complete the day in Turnaround and / or afterschool detention. | Failure to complete the sanctions will lead to further consequences.   | <b>Complete a further 5 lessons / day in Turnaround and same day 60 minute detention.</b>   |
| 7  | Continued failure to satisfactorily complete the sanctions.                              | Failure to complete the sanctions will lead to further consequences.   | <b>An SLT same day 90 minute afterschool detention.</b>   |
| 8  | Failure to satisfactorily complete the afterschool detention.                            | A 90 minute afterschool Head teacher’s detention.  | <b>A Head teacher same day 90 minute afterschool detention.</b>   |
| <b>All detentions will take place in a central area (The Hall) - staff arrive to complete resolutions / and or take students to individual classrooms</b>  |  |  |   |
| Regular failure to complete consequences may lead to a <b>PARENT MEETING</b> with a member of SLT.   |  |  |   |
| <b>Please be aware, that any incident of <u>serious misbehaviour</u> will result in significant sanctions being implemented immediately rather than the staged approach outlined above. Examples of serious misbehaviour can be found in our behaviour policy.</b> |  |  |   |

## Student attendance

Students attending and being punctual to school and lessons is still a key whole school priority. It will be of little surprise to you as parents to learn that on average, those students who had above 95% attendance achieved at least one GCSE grade higher than their peers in 2022 at Stafford Manor High School. In addition, students who regularly attend school in Years 7-10, make more progress, understand their learning much better and generally have a better quality of education.

Please ensure that you support our whole school drive on attendance and send your child into school each and every day, unless they are extremely ill. If things aren’t quite right with your child on a school day, send them in anyway and we will ensure that members of staff are available to support them to continue with their learning.

## Half term dates

Just a quick reminder that we have half term from Monday 24<sup>th</sup> October – Friday 28<sup>th</sup> October. Students will return to school as normal on Monday 31 October for the second half of the autumn term.

## Key Dates for Autumn Term 2

| Key Dates   | Activity & Reminders  |
|---|---|
| <b>October 31<sup>st</sup></b>                            | <b>Application for Secondary School.</b> 31 October is the final date for Parents to nominate their chosen secondary school for entry into Year 7 for September 2023. More information can be found here: <a href="https://www.staffordshire.gov.uk/Education/Admissions-secondary/Apply/Overview.aspx">https://www.staffordshire.gov.uk/Education/Admissions-secondary/Apply/Overview.aspx</a> |
| <b>October 31<sup>st</sup> – November 11<sup>th</sup></b> | <b>Year 11 Mock Examinations.</b> Students have had their exam timetables and you should have received information about how to support your child with revision and preparing for examinations.  |
| <b>November 22<sup>nd</sup></b>                           | <b>Year 10 Parents Evening 3.30pm – 7.00pm</b><br>Remote on 'School cloud'  |
| <b>December 6<sup>th</sup></b>                            | <b>Year 7 Transition Evening</b><br>For families sending students to SMHS in September 2023   |
| <b>December 13<sup>th</sup></b>                           | <b>Year 11 and Year 13 Presentation Evening</b><br>(GCSE & A Level results 2022)  |
| <b>December 16<sup>th</sup></b>                           | <b>End of the Autumn Term</b><br>Students finish school at 12.30pm?   |

I'd like to take this opportunity to thank you for your continued support and wish you and your family a restful end to our first half term back and a great half term when it comes.

Yours sincerely,

Rhys Adams  
Headteacher