



Stafford Manor High School

Full Board Meeting

Monday 1st April 2019, 5.15pm, Stafford Room

Minutes Confidential Appendix

All governor questions are identified thus:

 **Questions in bold italic.**

Actions are highlighted on electronic copies in yellow.

Item 1 – Headteachers Performance Management report – all staff Governors and staff observers left the meeting at 5.33pm. AS and VE reported back from the HTPM review which took place in Nov 2018. A discussion then took place regards the pay award for the Headteacher (HT). **5.35pm RW joined the meeting.** It was recommended and agreed that RL be awarded a one point pay progression to be backdated to 1st September 2018.

It was also suggested that the scheduling of Autumn term meetings need to be addressed to ensure that Performance Management awards are implemented in a timely manner for all staff. It was agreed that staff pay progression is to be tabled at the October Finance and Staffing Committee meeting and that the HT performance management (PM) be discussed at a meeting of the Finance and Staffing Committee to be held in November. This will mean that the whole staff PM will need to take place in Sept/Oct and the HTPM meeting will need to be brought forward to October each year. **At 5.55 all staff Governors and DP re-joined the meeting. KD did not re-join the meeting.**

Item 2 – Headteachers Report – Agenda item 6 - The Pupil Referral Unit has no capacity to take more students. Schools across the town are struggling with the impact of this.

Signed
Chair of Board of Governors

Date 24th June 2019